

POSITION DESCRIPTION

Position	Tāpuhi (Registered Nurse)	
Reporting to:	Kaihautū Waiora Hinengaro (Mental Health and Addiction Services Manager)	
Team:	Waiora Hinengaro (Mental Health and Addiction Services)	
Hours of work:	Monday to Friday 40 hours per week	
Staff Responsibility:	Nil	
Job Purpose	To provide a community based mental health support service for tamariki, rangatahi and whānau for ages 7-17 years. Guide recovery and wellness journeys using the fundamental values of Tikanga Maori, whanau ora, and the skills and knowledge of age and development appropriate current mental health practice	
Accepted by:	Employee Signature:	Date:
<<NAME>>		

Background

Te Oranganui is an Iwi governed Health and Social Service Organisation. Established in 1993, Te Oranganui has eight service lines and covers the iwi boundaries of Ngāti Apa/Ngā Wairiki, Te Ātihaunui a Pāpārangī and Ngā Rauru Kītahi. The eight services are;

Te Waipuna Health:	Primary Health & Medical
Te Taihāhā:	Disability Support Service
Waiora Hinengaro:	Vocations, Mental Health and Addictions
Toiora Whānau:	Whānau and Community
Puawai Whānau:	Tamariki Services
Waiora Whānau:	Healthy Families
Whakahaumanu Mana Tāne:	Clinical Services Corrections
Te Taituarā:	Business Unit

Vision

Korowaitia te puna waiora, hei oranga motuhake mō te iwi

Mission statement

To empower whānau into their future

Values

<i>Tika</i>	Excellence in how we do things
<i>Whānau</i>	At the centre of everything we do
<i>Pono</i>	Act with honesty and integrity
<i>Mahitahi</i>	Committed to working together for the betterment of our Whānau, Hapū, Iwi and communities

KRA 1: Supporting tamariki, rangatahi and whānau

Carry a caseload of tamariki and rangatahi who require support and interventions for mental wellness

Tasks:

- Complete mental health assessments and risk assessments of tamariki and rangatahi in conjunction with whānau and/or other health professionals
- Work with tamariki, rangatahi and whānau to develop, and review wellness plans that will support their mental health and develop resilience
- Work on the implementation of goals in a creative and supportive way using recovery, resilience, developmental stage principles and knowledge
- Provide support and education to whānau and significant others
- Use whānau ora and tikanga Māori approaches in the work

KRA 2: Collaboration and team work

Work with others to ensure positive and empowering outcomes for tamariki, rangatahi and whānau

Tasks:

- Have active and current relationships with organisations that focus on tamariki and rangatahi mental health and addiction service provision
- Work in a collaborative way with internal services and external agencies when “shared care” services needed
- Liaise and consult with GPs and other health and education services as necessary to improve health of tamariki and rangatahi
- Work with wider team to ensure all needs are met in relation to mental health and substance issues

KRA 3: Client Information Management

Ensure client information and documentation is accurate and timely

Tasks:

- All administration and documentation are completed in accordance with service and organisational guidelines and within specified timeframes;
- Complete all reporting and communication requirements in a timely manner;
- Participate in quality improvement activities as required;
- Record and evidence whānau goals and outcomes for reporting purposes

KRA 4: Supervision

Ensure safe practice to tangata whai ora and their whānau through actively participating in regular supervision

Tasks:

- Actively participate in regular supervision, making a positive contribution to the development of a co-operative relationship with the supervisor
- Ensure that all practice and case management issues are taken to supervision;
- Manage work priorities, personal workload and stress levels with the support of the supervisor
- Regularly reflect on own practice and adjust as necessary to ensure a quality service to whānau

KRA 5: Knowledge & Relationships

To stay abreast of developments and build strong community links that enhance the service provided to rangatahi and their whānau

Tasks

- Continuously build your knowledge base on the developments of the mental health and addictions sector to ensure whānau are receiving the best possible service

- Work constructively with colleagues within Te Oranganui and across the sector to improve outcomes for whānau participating in mental health and addiction services
- Actively participate in all team and one-on-one hui and workshops

General Provisions

- Actively participate in Te Oranganui kaupapa activities including attending hui, karakia, whakawhanaungatanga, waiata sessions etc.
- Uphold the principles of Whānau Ora – working across teams and functions; acknowledging the unique skills and abilities all kaimahi bring
- Ensure you maintain an accurate and up to date understanding of Te Oranganui policies and that you uphold these at all times;
- Ensure the health & safety of yourself as well as others in your working environment, upholding organisational health and safety policies and procedures at all times;
- Proactively promote Te Oranganui in a positive light in all activities
- Actively participate in ongoing professional development and in-service training opportunities

The above statements are intended to describe the general nature and level of work being performed by the job holder. This job description is not intended to be an exhaustive list of all responsibilities, duties, or skills required of the job holder. From time to time, the job holder may be required to perform duties outside of their normal responsibilities as needed.

PERSON SPECIFICATION

Experience & Qualifications

- Registration with a professional body covered by the Health Practitioners Competence Assurance Act 2003 Act or Social Workers Registration Act 2019
- Current Annual Practicing Certificate
- Experience working with tamariki and rangatahi
- Can use word processor for communication needs including word processing, communication and internet research

Skills and Attributes

- Non-Smoker – or full commitment to remain smoke-free during the hours of work (including breaks)
- Excellent facilitation and communication skills
- Understand and be committed to improving health for Māori
- Open to different perspectives of tangata whai ora/ whānau
- Believe in and can implement the recovery and resilience approach
- Well organised and can prioritise
- Able to maintain confidentiality
- Is acceptable to whānau, hapu and iwi and Māori community
- Can be creative and innovative within restricted resources

Physical Attributes – Community based

- A medium degree of physical capacity is required as the work involves standing, walking, sitting, stretching, twisting bending and lifting/moving weights up to and above 15 kilograms frequently.
- Ability to move about and undertake necessary duties (sometimes in restricted spaces) both in an office environment and out in the community
- Visual ability sufficient to drive a motor vehicle, read accurately, write/record in a legible manner
- Hearing and speech sufficient to communicate with clients and co-workers enabling direct and telephone communication

Other requirements of this position

- Current clean, full NZ driver's license
- Must be able to pass Te Oranganui worker safety checks